

Sea View Student Code of Conduct

2024-2025

Purpose:

- To provide a climate of mutual respect and understanding where all students are treated with equal dignity and rights
- To establish and maintain a safe, caring, and orderly environment for purposeful learning
- To clarify and publish Sea View's expectations for students and parents/guardians behaviour at school and while attending any school function or activity at any location
- To promote appropriate and respectful digital citizenship for all online activities, including research, the use of social media, and the use of technology while at school
- To outline Sea View's Behaviour Management plan

Students have the responsibility for conducting themselves in accordance with the codes of conduct established by the school district and by their school. This includes abiding by all school district policies including:

- Policy 2-42 Code of Conduct Student
- Policy 5-30 Alcohol or Other drugs
- Policy 5-130 School Dress Code
- Policy 5-100 Race Relations
- Policy 2-00 & 5-00 Safe schools
- Policy 5-120 Smoke Free Environment
- Policy 5-150 Violence, Intimidation or Weapons
- Policy 5-160 LGBTQ+ Non-discrimination

What is acceptable behaviour at Sea View Elementary School?

Safe

Empathetic

Accountable

What does this look like?

Safe

- Safety is everyone's responsibility
- Help to make the school a safe caring, and orderly place

- Inform a staff member of any incidents of bullying, harassment, or intimidation in a timely manner.
- Keep our hands, feet, and unkind words to ourselves
- Always act in a safe and respectful manner
- Always remain with your learning group

Empathetic

- Be kind, positive and supportive to others.
- Build respectful relationships with others
- Respect self, others, and the learning and physical environments we work and play in. This includes respecting the differences amongst the school's community.
- Take into consideration the point-of-view of others and how our actions (both physical and verbal) may impact another person.

Accountable

- Come to class prepared, on time and regularly with a sense of optimism
- Engage in purposeful learning activities cooperatively and diligently
- Submit only the work which you have created for assessment
- Dress in weather and activity appropriate clothing which abides by the school districts policy 5-130. This policy states that clothing shall be free from offensive, demeaning, or culturally insensitive message.
- Take responsibility for one's own behaviour by admitting when a mistake has been made and asking for help when it is needed

What is unacceptable behaviour at Sea View Elementary School?

Such unacceptable behaviour include but are not limited to:

Behaviours that...

- Interfere with the learning or others.
- Interfere with the social-emotional well-being of others (this includes but is not limited to name calling, the use of rude or offensive language, and wearing offensive clothing)
- Interfere with an orderly environment (this includes but is not limited to acts of willful defiance and non-compliance)
- Create unsafe conditions

Acts of...

- Physical violence (this includes but is not limited to actions such as pushing/shoving, fighting, spitting on others, and physical assaults)
- Destruction of others' work or property

- Retaliation against a person who has reported an incident
- Bullying, harassment, or intimidation (including cyberbullying)
- Acts of non-physical aggression (this includes but is not limited to intentional or unintentional threats of physical harm, bullying or harassment through the use of any form of discrimination, stereotype, prejudice, harassment, hate or bias-motivated actions.)

Illegal acts, such as...

- Possession or use of weapons
- Possession, use, or distribution of illegal or restricted substances (this includes things like vaping, smoking, drug and alcohol use both at school and on school sponsored trips)
- Theft of or damage to property

Use of personal digital devices...

- A personal digital device is any personal device that can access the internet, such as a cell phone or tablet. Additional examples of devices that may fall into this definition are smart watches, gaming devices, and electronic toys.
- ***Students shall not use personal digital devices during the school day, except when their use is:***
 - outlined in the students' Individual Education Plan; or
 - is integral to addressing diagnosed medical and health needs (such as monitoring blood sugar levels)
- Parents/guardians who need to reach a student can do so through the office. Students who need to contact home throughout the day are permitted to do so through the office.

Students shall not discriminate against others on the basis of race, colour, ancestry, place of origin, religion, marital status, family status, physical or mental disability, sex or sexual orientation, and age or for any other reason set out in the Human Rights Code of British Columbia; nor shall a student publish or display anything that would indicate an intention to discriminate against another, or expose them to contempt or ridicule, on the basis of any such grounds.

Sea View Elementary School does not accept any form of bullying or harassing behaviours. Bullying and harassment in any form are wrong and hurtful. Bullying is any aggressive and typically repeated behaviour where the behaviour is intended to have the effect of, or the offender should know that it would have the effect of: a) causing harm, fear, or distress to another individual, including physical, psychological, social or academic harm to the individual person's reputation, body, or that individual's property; b) creating a negative environment at the school for the other individual; or c) creating a media post in which the creator assumes the identity of the other person and impersonates that person in messages and posts.

Bullying can be direct or indirect. **Direct bullying** can include acts such as physical assaults, verbal taunts, or open and explicit threats to harm the other individual. **Indirect bullying** can include acts such as teasing, criticism, gossiping, spreading malicious rumours, threatening to withdraw friendship, social isolation, or exclusion from the group. When determining whether a specific behaviour is bullying, consider if it is: targeted, repeated over time, intended to hurt, or involves a power imbalance.

What consequences may occur?

Sea View staff will take a trauma informed approach when dealing with all students. All students will be treated with respect and dignity in all situations.

When disciplinary action is required to address unacceptable conduct, the consequences will be preventative, educative, and restorative in nature. All consequences will be age-appropriate, individualized (taking into account a student's maturity and any special needs), and meaningful for the student to help them move towards self-discipline and self-control in the future.

Some examples of possible consequences include, but are not limited to...

- Collaborative problem solving between staff member and student
- Parent contact by classroom teacher
- A loss of recess and/or lunch to preform a restorative action
- Restitution for actions (i.e. clean-up mess created, repairing damages, paying for damages, etc.)
- Self-reflection sheet: What happened before? What was my reaction to this (behaviour/action taken by student)? What was the consequence of my actions (i.e. was someone hurt or something damaged)? What other choices could I have taken?
- Removal from learning environment/ time-out to regroup and calm down
- Restriction of privileges
- Parent contact by Principal
- Suspension (as per Policy number 2-330) – In-school or out of school
- Contacting of local authorities if it is an illegal act

As partners in education, we can all expect that:

Students will:

- Arrive on time, rested and ready to learn
- Work diligently and complete assigned work
- Bring a positive attitude and a sense of optimism to school each day
- Demonstrate the behaviour expectations outlined in the Sea View Code of Conduct

Parents/Guardians will:

- Encourage their child to do their best to succeed
- Ensure their child attends regularly and arrives on time
- Ensure their child arrives rested, dressed for the day's weather, and ready to learn
- Support their child in following the educational program the school has designed for them
- Empower their child with resiliency and a sense of responsibility towards self and others
- Work collaboratively with school staff to best support their child in their learning
- Communicate with staff in a respectful manner
- Inform the office of any changes to your contact information (phone number, email, address, etc.)
- Report any absenteeism to the office in a timely manner

- Read all communications sent by the school. The school communicates upcoming events, field trips, and school projects through emails.

Teachers will:

- Act as positive role models and preserve the dignity of all students
- Communicate respectfully with parents/guardians on a regular basis (i.e., notes in agenda, phone calls, emails)
- Provide engaging learning activities and assess student progress
- Adapt the student's program according to their individual learning needs
- Teach, monitor and reinforce behavioural expectations
- Report behavioural concerns to the principal on an Office referral form
- Initiate requests to access learning support services as needed
- Provide 3 formal written reports and 2 informal reports to parents/guardians throughout the year

The Principal will:

- Oversee all educational programs and instructional practices within the building
- Ensure appropriate student placement and programming
- Track and monitor behaviour referrals
- Deal with any severe behaviours (such acts of bullying, harassment, intimidation, weapons, illegal acts, and acts of physical violence)
- Deal with ongoing behaviours which have not resolved through teacher interventions/consequences.
- Regular communication with parent/guardians, students, and staff in a respectful manner (i.e., newsletters, emails, phone calls, and/or face-to-face meetings)
- Ensure all families and staff are given a copy of Sea View's code of conduct at the beginning of the year or upon joining the school. Principal will also ensure that the code of conduct is posted on the school's website
- Review the code of conduct annually with individual or group representatives of staff, parents/guardians, and students, to assess its effectiveness in addressing school safety issues.

Together we can make Sea View Elementary School a **Safe, Empathetic, and Accountable** learning environment for all.